

## WHAT IS REQUIRED TO REGISTER IN AACC PUBLIC SCHOOLS

The following items are mandatory:

### TRANSFER PAPERS FROM PREVIOUS SCHOOL

All in-state students coming from a MD public school must have a Maryland Transfer Form

Transcript showing all previous grades received for all grades starting with grade 9

Maryland High School Assessment Test Scores from previous Maryland Public School

First time 9<sup>th</sup> graders must have grade 8 grades showing they were promoted

Standardized Testing (i.e. Iowa Achievement Tests/California Achievement Tests, etc.)

### COPY OF BIRTH CERTIFICATE

**IMMUNIZATIONS** - MUST show month and year for each immunization given and a doctor, health official, or authorized school personnel with their title must sign immunization papers. See attached chart.

**TWO PROOFS OF RESIDENCY OF PARENT/LEGAL GUARDIAN** – \*copy of the following: lease or mortgage AND utility bill (gas & electric bill, water etc.), all of which must show the name, property address and mailing address of the parent/legal guardian and the current date (last 30 days of trying to enroll)

The following items are required when applicable:

**COPY OF CUSTODY PAPERS** when applicable. If one parent has custody and the other parent is trying to register the student, a transfer of custody paper must be presented or paper stating that custody is being turned over to the other parent and this must be notarized and seal affixed. (Guidance office has Transfer of Custody forms.) If custody is being turned over to someone other than the parent they must go through the Anne Arundel County Public School Office of Pupil Personnel at (410-222-5326) for approval to attend our school.

**IEP** most recent copy where applicable (student receiving some sort of special education services.)

**TENANT RESIDENCY VERIFICATION FORM**, which is obtained from the guidance office, or any other notarized form stating that the parent and student are living at an address in our attendance area - **only good for 30 days**. At the end of the 30 day period one of the above\* must be shown or the student will be withdrawn from school by the Board of Education Pupil Services Department.

**OUT OF AREA STUDENT** - Students not living in South River High School's attendance area **must** obtain an **Out Of Area Transfer Form** from any Anne Arundel County Public School. Complete the form and forward it to the Office of Pupil Personnel at the Anne Arundel County Public School Board of Education. The Office of Pupil Personnel will make a decision as to whether the reason for attending South River High School is valid.

**The Out of Area must be approved by the Office of Pupil Personnel prior to registration.**

If you have any questions, please call the guidance office at (410) 956-5600 x210.